



Do I need Planning Permission or Building Regulations Consent?

Complete and send this form with any further details to the Head of Development Control, Fareham Borough Council, Civic Offices, Civic Way, Fareham, PO16 7AZ

By letting us have answers to these questions, you can get advice from the Council about whether you need Planning Permission or Building Regulations approval or both for the work you want to do.

Officers aim to respond within ten working days. They will give an informal view based on the information you have provided, without legal consultation or checking information on site. The advice will not bind the Council in any future planning decision.

For a formal and binding determination, you can apply for a certificate of lawful use or development under Section 192 of the Town and Country Planning Act 1990 on forms the Council provides.



Use of your information

The information you give us will be used to decide whether you need to seek consent under the Planning or Building Regulations. We will not give your personal information to a third party unless we are legally obliged to do so. Fareham Borough Council is a Data Controller under the Data Protection Act 1998.

USE THIS FORM TO FIND OUT IF YOU NEED PLANNING PERMISSION FOR

ALTERATIONS OR ADDITIONS TO A ROOF

DORMER WINDOWS

ROOF WINDOWS

Thank you for your enquiry about whether Planning Permission or Building Regulations Approval or both are required for your proposed development. Even if planning approval is not required you may need Building Regulations Approval. Building Regulations Approval is also required for some internal works that are not covered on this form. In these cases please contact Building Control directly at buildingcontrol@fareham.gov.uk or by telephoning 01329 236100.

For advice, please answer all the following questions on this form. The advice that we will be able to give you will be informal and without prejudice. If you require a binding decision please apply for a Lawful Development Certificate for Proposed Use or Development. This form is available on our web site at www.fareham.gov.uk/plannng > planning forms.

Please print and send the form to the above address. We will respond to you by e mail* (if supplied) or in writing as soon as possible, normally within 10 working days.

1 YOUR DETAILS

Name:.....

Address:.....

.....Post Code:.....

Daytime Contact Number:..... E-Mail

2 PROPERTY DETAILS

2.1 Address of Property concerned (if different from above)

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.....
.....

2.2 Type of Property – (tick all that apply)

Bungalow	<input type="checkbox"/>	House	<input type="checkbox"/>	Flat or maisonette	<input type="checkbox"/>
Detached	<input type="checkbox"/>	Semi-detached	<input type="checkbox"/>	Terraced	<input type="checkbox"/>
				End of Terrace	<input type="checkbox"/>

2.3 Have Permitted Development Rights Been Removed from this Property?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Don't know	<input type="checkbox"/>
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2.4

would the volume of the resulting roof space exceed the original roof space by:	At least 40m ³	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	At least 50m ³	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

3 CONSERVATION

Is the property: A listed building? Situated within a conservation area?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Don't know	<input type="checkbox"/>
	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Don't know	<input type="checkbox"/>

4 PROPOSED DEVELOPMENT

Please describe the proposed development

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.....
.....

4.1	How do you intend to use the proposed development: Private/domestic purposes Business Purposes	<input type="checkbox"/> <input type="checkbox"/>
4.2	Will any part of the roof alteration be higher than the highest part of the existing roof?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.3	Are there any upper floor side-facing windows? If YES , will they be obscure glazed and non-opening to at least 1.7 metres above internal floor?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.4	Are any balconies proposed?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.5	Would the roof extension go beyond the plane of the existing roof slope of the principal elevation that fronts the highway?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.6	Would the roof extension convert a roof hip to a gable? If NO , is the extension set back at least 20cm from the eaves	Yes: <input type="checkbox"/> No: <input type="checkbox"/> Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.7	Would the materials be similar in appearance to the existing house?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.8	Is the proposal for, or does it include, roof lights? If YES , does any alteration project more than 150mm from the existing roof plane?	Yes: <input type="checkbox"/> No: <input type="checkbox"/> Yes: <input type="checkbox"/> No: <input type="checkbox"/>

PLANS AND DETAILS

Please attach elements of the proposal in as much detail as possible and give any other information that you feel may be relevant.

Please tick below the type of drawings and other information you are submitting (we are likely to need these details, depending on the type of application you are submitting).

TYPE OF DETAIL	PLANS ATTACHED?
The existing elevations	<input type="checkbox"/>
The proposed development	<input type="checkbox"/>
The proposed development and distances from boundaries.	<input type="checkbox"/>
Sections showing floor heights and windows proposed.	<input type="checkbox"/>
For hip to gable roof extensions, details of set back from eaves	<input type="checkbox"/>

Please ensure that the *external* dimensions are indicated, *including height* and distances from boundaries. It is helpful to show the addition or change in a different colour.

ALL PLANS MUST BE TO A METRIC SCALE WITH KEY DIMENSIONS SHOWN IN METRES AND A SCALE BAR INCLUDED.

Signed:

Date: