



Do I need Planning Permission or Building Regulations Consent?

Complete and send this form with any further details to the Head of Development Control, Fareham Borough Council, Civic Offices, Civic Way, Fareham, PO16 7AZ

By letting us have answers to these questions, you can get advice from the Council about whether you need Planning Permission or Building Regulations approval or both for the work you want to do.

Officers aim to respond within ten working days. They will give an informal view based on the information you have provided, without legal consultation or checking information on site. The advice will not bind the Council in any future planning decision.

For a formal and binding determination, you can apply for a certificate of lawful use or development under Section 192 of the Town and Country Planning Act 1990 on forms the Council provides.



Use of your information

The information you give us will be used to decide whether you need to seek consent under the Planning or Building Regulations. We will not give your personal information to a third party unless we are legally obliged to do so. Fareham Borough Council is a Data Controller under the Data Protection Act 1998.

DO I NEED PLANNING PERMISSION FOR MINOR WORKS TO MY PROPERTY?

Use this form to enquire if you need permission for the
INSTALLATION OF DOMESTIC MICRO GENERATION EQUIPMENT

Thank you for your enquiry about whether Planning Permission or Building Regulations Approval or both are required for your proposed development. Even if planning approval is not required you may need Building Regulations Approval. Building Regulations Approval is also required for some internal works that are not covered here. In these cases please contact Building Control directly at [**buildingcontrol@fareham.gov.uk**](mailto:buildingcontrol@fareham.gov.uk) or by telephoning 01329 236100.

For advice, please answer all the following questions on this form. The advice that we will be able to give you will be informal and without prejudice. If you require a formal determination please apply for a Lawful Development Certificate for Proposed Use or Development. This form is available on our web site at www.fareham.gov.uk/plannng > planning forms

Please print and send the form to the above address. We will respond to you by e mail* (if supplied) or in writing as soon as possible, normally within 10 working days.

1 YOUR DETAILS

Name:.....

Address:.....

.....

..... Post Code:.....

Daytime Contact Number:..... E-Mail

2 PROPERTY DETAILS

2.1 Address of Property concerned (if different from above)

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2.2 Type of Property – (tick all that apply)

Bungalow House Flat or maisonette

Detached Semi-detached Terraced End of Terrace

2.3 Have Permitted Development Rights Been Removed from this Property?

Yes No Don't know

3 DESCRIPTION OF PROPOSED DEVELOPMENT

Please describe the proposed development

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**INSTALLATION, ALTERATION OR REPLACEMENT OF THE FOLLOWING EQUIPMENT
WITHIN THE CURTILAGE OF A DWELLINGHOUSE (Please complete as appropriate)**

4. SOLAR PHOTO-VOLTAIC (PV) OR SOLAR THERMAL EQUIPMENT

4.1	Is the proposed equipment on:-	A dwellinghouse <input type="checkbox"/>
		A building situated within the curtilage of a dwellinghouse <input type="checkbox"/>
4.2	Would it protrude more than 200mm beyond the plane of the wall or the roof slope?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.3	Would it result in the highest part of the equipment being higher than the highest part of the roof ? (Excluding chimney)	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Answer questions 4.4 to 4.6 below if the land is within a conservation area:-		
4.4	Would the equipment be installed on a wall or roof slope forming the principal or side elevation of the dwellinghouse?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.5	Would it be visible from a highway?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
4.6	Would the equipment be installed on a wall or roof slope of a building within the curtilage of the dwellinghouse and visible from a highway?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

5. A STAND ALONE SOLAR

(Solar PV or solar thermal equipment which is not installed on a building)

5.1	Would the works result in the presence within the curtilage of more than one stand alone solar?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
5.2	Would any part of the stand alone solar:-	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
	a. exceed 4 metres in height above ground level?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
	b. be situated within 5 metres of the boundary of the curtilage	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
	c. be situated within the curtilage of a listed building	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
	d. If in a Conservation Area , be situated within any part of the curtilage of the dwellinghouse and visible from the highway?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
5.3	would the surface area of the solar panels forming part of the stand alone solar:-	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
	a. Exceed 9 square metres?	
	b. any dimension of its array (including any equipment housing) exceed 3 metres	

6. GROUND SOURCE HEAT PUMP

6.1	Is the proposal for the installation alteration or replacement of a ground source heat pump within the curtilage of a dwellinghouse?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
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7. WATER SOURCE HEAT PUMP

7.1	Is the proposal for the installation alteration or replacement of a water source heat pump within the curtilage of a dwellinghouse?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
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8. FLUE FORMING PART OF A BIOMASS HEATING SYSTEM

8.3	Is the proposal for the installation alteration or replacement of a flue, forming part of a biomass heating system on a dwellinghouse?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
8.3	Would the height of the flue exceed the highest part of the roof by 1 metre or more?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

9 FLUE FORMING PART OF A COMBINED HEAT AND POWER SYSTEM

9.1	Would the height of the flue exceed the highest part of the roof by at least one metre?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
9.2	<p>If the site is within a Conservation Area</p> <p>a. would the flue be sited on a wall or roof slope forming the principal or side elevation of the dwellinghouse?</p> <p>b. would it be visible from the highway?</p>	<p>Yes: <input type="checkbox"/></p> <p>Yes: <input type="checkbox"/></p>	<p>No: <input type="checkbox"/></p> <p>No: <input type="checkbox"/></p>

Please note that it is a condition that solar PV or solar thermal equipment shall as far as practicable be sited so as to minimise its effect on the external appearance of the building and amenity of the area.

Please note that it is a condition that stand alone solar shall as far as practicable be sited so as to minimise its effect on the amenity of the area.

The equipment should be removed as soon as reasonably practicable after when it is no longer required for micro generation.

12 PLANS AND DETAILS

Please attach elements of the proposal in as much detail as possible and give any other information that you feel may be relevant.

Please tick below the type of drawings and other information you are submitting (we are likely to need these details, depending on the type of application you are submitting).

TYPE OF DETAIL	PLANS ATTACHED?
Details of the proposed equipment	<input type="checkbox"/>
Elevations	<input type="checkbox"/>
The proposed development and distances from boundaries.	<input type="checkbox"/>

Please ensure that the *external* dimensions are indicated, *including height* and distances from boundaries. It is helpful to show the addition or change in a different colour.

ALL PLANS MUST BE TO A METRIC SCALE WITH KEY DIMENSIONS SHOWN IN METRES AND A SCALE BAR INCLUDED.

Signed:

Date: